

STAPLEFORD PARISH COUNCIL
Minutes of the meeting held on
Tuesday 14th November 2017 at 7pm at the Village Hall

Present: M. Geoghegan, T.Bale, B. Rhind-Tutt, R. Stones, D. Henry, V. Neal,
Parishioner: Carole Slater and Jerome Mostyn

1. **Apologies - Jo Cetti**
2. **Declarations of Interest - None**
3. **Risk Assessment** – note any changes required to risk management document – None required
4. **Minutes of meeting held on 11th July 2017** – approve and sign
5. **Matters arising** – Clerk vacancy, Jerome Mostyn attended the meeting as has volunteered to take on the role of Clerk.
M. Geoghegan proposed J. Mostyn as Clerk Seconded B.Rhind-Tutt. All in favour
T. Bale contacted Wiltshire Council(WC) via My Wiltshire website to suggest improving white lining in certain areas of the village eg at the bottom of Butts Hill – no positive response. WC budget very limited for road lining replacement. D. Henry suggested approaching CATG to request funding for this. Next meeting March 2018
Highways England have done a very good job 'siding out the footway along the A36.
T. Bale has emailed a thank you note.
6. **Data Protection** – WC briefing paper suggesting the appointment of data protection officer. R. Stones volunteered to be Data Protection. Change name to Rodney on ICO database. **ACTION: V. Neal**
7. **Finances**
 - Current Finances Update - Expenditure to date £ 2,060.25.
 - Balance in Lloyds bank 30.10.17 = £2, 046.25
 - Precept 2018/19 precept will need to be raised to ensure Parish Council has adequate funds to pay for all services it is required to provide, including a contingency fund. login for Stapleford required **ACTION: V. Neal**
 - Cheques raised for signing:

chq. 620 Idverde Ltd Grasscutting	£ 187.31
chq. 621 Aon Insurance Ltd	£ 412.40
chq. 622 Idverde Ltd Grasscutting	£ 187.31
chq. 623 Playsafety – RoSPA	£ 163.80
chq. 624 Idverde Ltd Grasscutting	£ 187.31
chq. 625 A V Neal - Clerk salary	£ 388.10
chq. 626 HMRC – PAYE tax	£ 84.40
chq. 627 CPRE annual fee	£ 36.00
chq. 628 Idverde Ltd Grasscutting	£ 187.31
 - Transparency grant – pc purchase – VN to liaise with Jerome re ipad capabilities. Final deadline for grant applications Feb 5th 2018
8. **Planning Applications** –17/11005/TCA The Parsonage – no objections

9. **Area Board Report** – WWI tree planting scheme. **ACTION: MG**

10. **Wiltshire Local Plan Review** – meeting about this review on 30.11.17 M.Geoghegan, and B.Rhind-Tutt to attend.

11. Wiltshire Councillors Report

Local Plan Consultation Meeting – 30.11.17. High level content

Volunteer Awards for consideration – U18, individual, Group.

Grips/Deflectors STAP1 – work could have been done by now, materials up to £300.00 requested by PC, who were to provide labour. Meeting with brewery etc, Mike Hewitt agreed that £300.00 would be available to purchase concrete. D. Henry understands that the goodwill from village has fallen off, however a cheque from WC can be issued on request. D. Everett, Rights of Way Officer in agreement. There is more to the problem than just the deflectors. At previous meeting it was understood that Highways England would take up the matter with WC, this didn't happen. **ACTION:**

D. Henry

Agreed that if WC think that there is an issue recognised they should provide the funding for the whole works.

Item 11: Omit " take to issue to"; add 'take up the matter with WC'.

12. **Parish Steward Scheme** - In village next Monday. He has a list of mainly drainage jobs to get on with.

13. Flood Warden report

Stapleford Byway, A36, – see item 11

Riverside Terrace – meeting with WC to decide on ownership of storm drain. Chris Pattison waiting from a written response from Highways as of 10th November

Chapel Lane – definitive letter stating storm water drain outside Apple House is the responsibility of the Highways Authority.

Issue of the Chapel Lane ditch and Druids Lodge estate, could get County Solicitor to look at issue. TB to send an email to DH and he will ask the question.

14. Any Other Business

Seats taken off swing frame following RoSPA report. 5 x 12' poles needed from Woodford Forestry – M. Geoghegan to get a quote, will forward to V. Neal/D. Henry

Bus shelter on A36– working party needed, pressure washing needed

BT offering phone boxes for a £ - **ACTION: R. Stones**

Date of next meeting – Tuesday 9th January 2018 7pm Village Hall